



AGENDA
OF A REGULAR MEETING
OF THE
COACHELLA/INDIO WASTE TRANSFER STATION
JOINT POWERS AUTHORITY



June 02, 2020
9:00 AM

Pursuant to California Governor's Executive Order N-29-20, this meeting will be conducted by teleconference/electronically and there will be no in-person public access to the meeting location.

- Public comments may be received **either via email or telephonically**, with a limit of **250 words, or three minutes**.
 - a) Written comments may be submitted to the Authority electronically via email to cityclerk@coachella.org. Transmittal **prior to the start** of the meeting is required.
 - b) **Or**, you may provide telephonic comments by leaving a message at **(760)-262-6240 before 9:00 a.m.** to be added to the public comment queue. At the appropriate time, you will be called so that you may provide your public testimony to the Authority.

CALL TO ORDER

ROLL CALL:

APPROVAL OF AGENDA:

“At this time the Authority may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

APPROVAL OF THE MINUTES:

1. Special Meeting of June 26, 2019, of the Coachella/Indio Waste Transfer Station Joint Powers Authority.
2. Special Meeting of January 15, 2020, of the Coachella/Indio Waste Transfer Station Joint Powers Authority.

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

3. Resolution No. JPA-2020-01, approving the Fiscal Year 2020/2021 Recommended Budget.

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

4. Conduct a Public Hearing and approve a 2.6 percent increase to the Gate Fee at the Coachella Valley Transfer Station for Fiscal Year 2020/21.

PUBLIC COMMENTS:

“The public may address the Authority on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

REPORTS AND REQUESTS:

ADJOURNMENT:

Complete Agenda Packets are available on the City's website www.coachella.org.

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES

Coachella City Hall Council Chambers
1515 Sixth Street, Coachella, California
(760) 398-3502 ♦ www.coachella.org



MINUTES
OF A SPECIAL MEETING
OF THE
COACHELLA/INDIO WASTE TRANSFER STATION
JOINT POWERS AUTHORITY



June 26, 2019
5:00 p.m.

1. CALL TO ORDER:

The Special Meeting of the Coachella/Indio Waste Transfer Station Joint Powers Authority was called to order at 5:00 p.m. in the Coachella City Hall Council Chamber by Commissioner Steven Hernandez in the absence of a Chair and Vice Chair.

2. ORGANIZATION:

a. Nomination for the Position of Chair

To Nominate: Oscar Ortiz as Chair

Made by: Commissioner Hernandez

Seconded by: Alternate Commissioner Gonzalez

Approved: 3-0, by a unanimous voice vote

AYES: Alternate Commissioner Gonzalez, Commissioner Hernandez, and Commissioner Ortiz.

NOES: None.

ABSTAIN: None.

ABSENT: Commissioner Beaman Jacinto and Commissioner Holmes.

a. Nomination for the Position of Vice Chair

To Nominate: Megan Beaman Jacinto as Vice Chair

Made by: Commissioner Hernandez

Seconded by: Alternate Commissioner Gonzalez

Approved: 3-0, by a unanimous voice vote

AYES: Alternate Commissioner Gonzalez, Commissioner Hernandez, Chair Ortiz

NOES: None.

ABSTAIN: None.

ABSENT: Commissioner Beaman Jacinto and Commissioner Holmes.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Alternate Commissioner Gonzalez.

4. ROLL CALL:

Voting Members Present:

Alternate Commissioner Josie Gonzalez, Commissioner Steven Hernandez, Chair Oscar Ortiz.

Non-Voting Members Present:

Absent: Commissioner Elaine Holmes and Vice Chair Megan Beaman Jacinto (*Voting Members*); and Coachella City Manager Bill Pattison and Indio City Manager Mark Scott (*non-voting members*).

5. APPROVAL OF AGENDA:

There were no modifications to the agenda.

Motion: To approve the agenda as presented

Made by: Commissioner Hernandez

Seconded by: Alternate Commissioner Gonzalez

Approved: 3-0, by a unanimous voice vote

6. APPROVAL OF THE MINUTES:

a. Regular Meeting of June 21, 2018, of the Coachella/Indio Waste Transfer Station Joint Powers Authority.

b. Special Meeting of October 15, 2018, of the Coachella/Indio Waste Transfer Station Joint Powers Authority.

Motion: To approve the minutes as presented

Made by: Commissioner Hernandez

Seconded by: Alternate Commissioner Gonzalez

Approved: 3-0, by a unanimous voice vote

7. NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

- a. Resolution No. JPA-2019-01, approving the Fiscal Year 2019/2020 Recommended Budget.

Motion: To approve per staff recommendation

Made by: Commissioner Hernandez
Seconded by: Alternate Commissioner Gonzalez
Approved: 3-0, by a unanimous roll call vote:

AYES: Alternate Commissioner Gonzalez, Commissioner Hernandez, Chair Ortiz
NOES: None.
ABSTAIN: None.
ABSENT: Commissioner Holmes and Vice Chair Beaman Jacinto.

8. PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

- a. Conduct a public hearing and approve a 2.9 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2019/20.

Chair Ortiz opened the Public Hearing for Item 8.a. at 5:13 p.m.

Testimony: None.

Chair Ortiz closed the Public Hearing for Item 8.a. at 5:13 p.m.

Motion: To approve per staff recommendation

Made by: Commissioner Hernandez
Seconded by: Alternate Commissioner Gonzalez
Approved: 3-0, by a unanimous roll call vote:

AYES: Alternate Commissioner Gonzalez, Commissioner Hernandez, Chair Ortiz
NOES: None.
ABSTAIN: None.
ABSENT: Commissioner Holmes and Vice Chair Beaman Jacinto.

9. PUBLIC COMMENTS:


None.

10. REPORTS AND REQUESTS:

11. ADJOURNMENT:

There being no further business to come before the Board Authority, Chair Ortiz adjourned the meeting at 5:18 p.m.

Respectfully Submitted,



Andrea Carranza, MMC
Deputy City Clerk

City Hall Council Chamber
1515 Sixth Street, Coachella, California
(760) 398-3502 ♦ www.coachella.org



MINUTES
OF A SPECIAL MEETING
OF THE
COACHELLA/INDIO WASTE TRANSFER STATION
JOINT POWERS AUTHORITY



January 15, 2020
10:00 AM

CALL TO ORDER:

The Special Meeting of the Coachella/Indio Waste Transfer Station Joint Powers Authority was called to order at 10:04 a.m. in the Coachella City Hall Council Chamber by Chair Ortiz.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Deputy City Clerk Andrea Carranza.

ROLL CALL:

Voting Members Present:

Commissioner Elaine Holmes and Vice Chair Megan Beaman Jacinto Chair Oscar Ortiz.

Non-Voting Members Present:

Absent: Alternate Commissioner Josie Gonzalez, Commissioner Steven Hernandez, (*Voting Members*); and Coachella City Manager Bill Pattison and Indio City Manager Mark Scott (*non-voting members*).

APPROVAL OF AGENDA:

There were no modifications to the agenda.

PRESENTATIONS:

1. Authority Overview of JPA and hauler agreements.

Agreements and Expiration Dates

- Master Lease between County and JPA – expires December 31, 2024 (25 years following December 31, 1999)
- Sublease between JPA and Burrtec (and second amendment) – expires June 30, 2021.
- Disposal Agreement between JPA and County of Riverside (and two amendments) - expires June 19, 2021

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(Continued from previous page – Agreements and Expiration Dates)

- Disposal Agreement between the JPA and Burrtec – expires June 19, 2021
- JPA Agreement between the cities of Coachella and Indio – expires the later of December 23, 2022, or when all indebtedness is paid in full (currently none), or Authority contracts expire.

Coachella and Indio Hauler Agreements

- Exclusive Franchise Agreement between City of Indio and Burrtec – expires June 30, 2026
 - Exclusive Franchise Agreement between City of Coachella and Burrtec – expires May 30, 2023
2. Preliminary Potential Transfer Station Sites, Permitting and Financial Evaluation Presentations by Christine Arbogast with Tetra Tech, Kenneth Smith with Crowe, and Public Comment by Frank Orlett with Burrtec.

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

3. Authorize Amendment No. 1 to Professional Services Agreement with Tetra Tech BAS, Inc. to extend the original agreement term.

Motion: To approve per staff recommendation

Made by: Vice Chair Beaman Jacinto

Seconded by: Commissioner Holmes

Approved: 3-0, by a unanimous roll call vote:

AYES: Commissioner Holmes, Vice Chair Beaman Jacinto and Chair Ortiz

NOES: None.

ABSTAIN: None.

ABSENT: Commissioner Hernandez.

4. Authorize approval for the City of Coachella City Manager to execute Statement of Consent acknowledging Coachella/Indio Waste Transfer Station Authority’s (JPA) consent for Burrtec Waste Industries, Inc. to execute a Fourth Modification of the Dead of Trust.

Motion: To approve per staff recommendation

Made by: Commissioner Holmes

Seconded by: Vice Chair Beaman Jacinto

Approved: 3-0, by a unanimous roll call vote:

AYES: Commissioner Holmes, Vice Chair Beaman Jacinto and Chair Ortiz

NOES: None.

ABSTAIN: None.

ABSENT: Commissioner Hernandez.

PUBLIC COMMENTS:

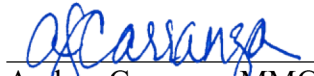
None.

REPORTS AND REQUESTS:

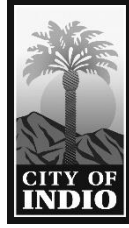
ADJOURNMENT:

There being no further business to come before the Board Authority, Chair Ortiz adjourned the meeting at 10:41 a.m.

Respectfully submitted,



Andrea Carranza, MMC
Deputy City Clerk



**STAFF REPORT
6/2/2020**

TO: Honorable Chair and Commissioners

FROM: Maritza Martinez, Public Works Director

SUBJECT: Resolution No. JPA-2020-01, approving the Fiscal Year 2020/2021 Recommended Budget.

STAFF RECOMMENDATION:

Adopt resolution adopting fiscal year 2020/2021 budget.

EXECUTIVE SUMMARY:

According to the sublease the first 129,999 tons of waste will be disposed at the Salton City Solid Waste Site, and tonnage over 130,000 tons will be disposed in Riverside County facilities. The adopted FY 2019/2020 budget reflected a thirty percent increase from the FY 2018/2019 budget due to an increase in tonnage, which triggered a thirty percent increase in the Gate Rate-Sublease Payment; Burrtec is subject to implement this higher payment rate when the tonnage for the previous calendar year exceeds 130,000. The total tonnage for 2019 was 148,794, and is an increase from the 2018 tonnage of 140,456.

The Fiscal Year 2020/2021 recommended budget establishes \$960,000 in appropriations; the program revenue budgeted anticipates a 15% reduction in tonnage due to the economic slowdown impacts resulting from the novel coronavirus pandemic. The expenditures amounts listed are similar to the previous fiscal years and include an appropriation for consultant fees (\$40,000), standard operating legal fees (\$10,000), and administrative fees (\$10,000). Please see below year tonnage history:

Coachella Valley Transfer Station Tonnage History							
Calendar Year	2013	2014	2015	2016	2017	2018	2019
Total Tonnage	126,734	132,821	126,581	127,030	133,009	140,456	148,794

FISCAL IMPACT:

The recommended action will establish an expenditure plan for the Joint Powers Authority totaling \$960,000 for fiscal year 2020/2021.

Attachments:

Fiscal Year 2020/2021 Recommended Budget

Resolution

Attachment A

Coachella Valley Waste Transfer Station**Joint Powers Authority**

Fiscal Year 2020-2021 Proposed Budget

	Actual FY 18-19	Approved FY 2019-20	Est Year End FY 2019-20	Recomm FY 2020-21
STAFFING SUMMARY	N/A	N/A	N/A	N/A
(not applicable)				
FISCAL SUMMARY				
<u>Source of Funds</u>				
Prior Year Fund Balance	345,917	594,724	594,724	788,634
Program Revenue	844,829	725,000	858,426	720,000
Interest	15,032	12,000	15,000	12,000
Reserve	-	-	-	-
Total Financing Sources	859,861	737,000	873,426	732,000
<u>Use of Funds</u>				
Professional Services/Consultant	-	80,000	44,216	40,000
Professional Services/Legal	1,054	10,000	-	10,000
Professional Services/Admin	10,000	10,000	10,300	10,000
Disbursements	600,000	625,000	625,000	900,000
Total Financing Uses	611,054	725,000	679,516	960,000
Estimated Fund Equity	594,724	606,724	788,634	560,634
Estimated Unrestricted Cash Bal.	454,724	468,726	704,314	476,314
Estimated Restricted Cash Bal.	140,000	84,320	84,320	84,320

RESOLUTION NO. JPA-2020-01

A RESOLUTION OF THE MEMBERS OF THE JOINT POWERS AUTHORITY COACHELLA VALLEY WASTE TRANSFER STATION, CALIFORNIA, ADOPTING THE FISCAL YEAR 2020-21 BUDGET AND AUTHORIZING EXPENDITURES AND APPROPRIATIONS RELATED THERETO

WHEREAS, the proposed Fiscal Year 2020-21 budget provides for service levels necessary to respond to the high standards of the community which are deemed appropriate by the Members and concurrently provides a work force to accomplish them; and

WHEREAS, the Members intend to use the proposed Fiscal Year 2020-21 budget as a guide for determining Joint Powers Authority priorities.

NOW THEREFORE, THE MEMBERS OF THE WASTE TRANSFER STATION JOINT POWERS AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The proposed Fiscal Year 2020-21 budget, as detailed in the budget document entitled “Coachella Valley Waste Transfer Station Joint Powers Authority Fiscal Year 2020-21 Proposed Budget” and filed with the Secretary, and as summarized below is hereby adopted:

Fiscal Year Ending June 30	Authorized Expenditures
2020-21	\$960,000

Section 2. The Honorable Chairperson shall sign this resolution and the Secretary shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED and ADOPTED this 2nd day of June 2020.

Oscar Ortiz
Chair

ATTEST:

Andrea J. Carranza
Secretary

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. JPA-2020-01 was duly adopted by the Commission of the Coachella/Indio Waste Transfer Station Joint Powers Authority at a regular meeting thereof, held on the 2nd day of June 2020, by the following vote of the Commission:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Secretary

Attachment A

Coachella Valley Waste Transfer Station
Joint Powers Authority

Fiscal Year 2020-2019
 Proposed Budget

	Actual FY 18-19	Approved FY 2019-20	Est Year End FY 2019-20	Recomm FY 2020-21
STAFFING SUMMARY	N/A	N/A	N/A	N/A
(not applicable)				
FISCAL SUMMARY				
<u>Source of Funds</u>				
Prior Year Fund Balance	345,917	594,724	594,724	788,634
Program Revenue	844,829	725,000	858,426	720,000
Interest	15,032	12,000	15,000	12,000
Reserve	-	-	-	-
Total Financing Sources	859,861	737,000	873,426	732,000
<u>Use of Funds</u>				
Professional Services/Consultant	-	80,000	44,216	40,000
Professional Services/Legal	1,054	10,000	-	10,000
Professional Services/Admin	10,000	10,000	10,300	10,000
Disbursements	600,000	625,000	625,000	900,000
Total Financing Uses	611,054	725,000	679,516	960,000
Estimated Fund Equity	594,724	606,724	788,634	560,634
Estimated Unrestricted Cash Bal.	454,724	468,726	704,314	476,314
Estimated Restricted Cash Bal.	140,000	84,320	84,320	84,320



STAFF REPORT
6/2/2020

TO: Honorable Chair and Commissioners

FROM: Maritza Martinez, Public Works Director

SUBJECT: Conduct a Public Hearing and approve a 2.6 percent increase to the Gate Fee at the Coachella Valley Transfer Station for Fiscal Year 2020/21.

STAFF RECOMMENDATION:

Conduct a public hearing and approve a 2.6 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2020/21.

EXECUTIVE SUMMARY:

The Sublease Agreement establishes increases to the gate fee through annual increases to the operation and transportation components associated with the service fee. This year, the CPI change is 2.3 percent. In accordance with the Second Amendment to the Sublease Agreement, the sublease payment is subject to an increase equal to the change in the CPI.

Rate changes to the disposal fee component are established in the Waste Disposal Agreement with the County of Riverside. These increases are also tied to changes in the CPI. Each year, the County assesses the disposal fee and releases information indicating any adjustments. This year, the County increased the disposal fee from \$31.05 per ton to \$31.99 per ton.

Burrtec Waste Industries, Inc., (Burrtec) operates the Coachella Valley Transfer Station through a Sublease Agreement with the Coachella Indio Joint Powers Authority (JPA). The sublease Agreement provides annual adjustments to the components of the gate fee equal to the percentage change in the Consumer Price Index (CPI). As noted above and shown in Attachment A, this year the CPI change was 2.3 percent and the disposal component charged by the County of Riverside and the Salton City Solid Waste Site will increase 3.0 percent. Taking both the CPI and disposal increases into account the total Gate Fee will increase from \$61.55 to \$63.17, an increase of \$1.62 or 2.6 percent.

Attachments:

Attachment A – Gate Fees

Attachment A

Effective July 1, 2020

Tonnage Delivered to Non-Riverside County Facility (First 130,000 Tons/Yr)				
FOR CALENDAR YEAR TONNAGE:	<u>Over 130,000</u>	<u>Over 130,000</u>	\$	%
	<u>Current</u>	<u>Proposed</u>	<u>Inc</u>	<u>Inc</u>
Sublease Payment	\$ 6.95	\$ 7.11	\$ 0.16	2.3%
Service Fee				
Facility Component	\$ 0.91	\$ 0.91	\$ -	0.0%
Operating Component	\$ 8.80	\$ 9.00	\$ 0.20	2.3%
Transport Component	\$ 13.84	\$ 14.16	\$ 0.32	2.3%
Disposal Fee	\$ 31.05	\$ 31.99	\$ 0.94	3.0%
Total	\$ 61.55	\$ 63.17	\$ 1.62	2.6%
Out-of-County	\$ 66.55	\$ 68.17		

Tonnage Delivered to Riverside County Facility (Tonnage over 130,000/Yr)				
FOR CALENDAR YEAR TONNAGE:	<u>Over 130,000</u>	<u>Over 130,000</u>	\$	%
	<u>Current</u>	<u>Proposed</u>	<u>Inc</u>	<u>Inc</u>
Sublease Payment	\$ 5.62	\$ 5.75	\$ 0.13	2.3%
Service Fee				
Facility Component	\$ 0.91	\$ 0.91	\$ -	0.0%
Operating Component	\$ 8.80	\$ 9.00	\$ 0.20	2.3%
Transport Component	\$ 15.17	\$ 15.52	\$ 0.35	2.3%
Disposal Fee	\$ 31.05	\$ 31.99	\$ 0.94	3.0%
Total	\$ 61.55	\$ 63.17	\$ 1.62	2.6%
Out-of-County	\$ 66.55	\$ 68.17		